**Interim Cafe Assistant – Ilmington Community Cafe**

**Purpose**

This post is to assist in the running of the café that forms part of a community owned and managed shop and café in the village of Ilmington. The role requires that you ensure that the café operates efficiently, is welcoming and friendly, and that all customers, volunteers and visitors have a great experience when they visit.

**Key Competences**

* Excellent customer service
* Experience in working in hospitality
* Provide the basic menu – basic cooking required
* Competent on EPOS till system & fully automatic coffee machine
* Able to work on their own in a busy cafe
* Work with volunteers
* End of day close down and cleaning

**Other**

* The appointment will start immediately and be for 3 months; however there may be a possibility of an extension.
* That the working week is 15 hours. Tuesdays and weekends
* Extra hours may be required to cover busy periods and holidays
* You are flexible about start and finishing times on any given day.
* Pay will be at the minimum wage rate.
* You have access to your own transport: public transport is limited.